



CONSTITUTION

Article #1 The Association shall be known as the Lakeview Ratepayer's Association

Article #2 Policy

The organization shall be non-sectarian and non-racial. It shall operate democratically and in accordance with democratic principles.

Article #3 Purpose

To participate in local affairs, all level of government and government owned enterprises.

To make such representation to the Council of the City of Mississauga or other bodies of any kind, as is felt necessary from time to time in the common interest of the community.

Article #4 Objective

To protect, promote and further the interests of the residents of Lakeview.

Article #5 Membership

5.1 Regular Member

Any person of the age of 18 years or older whose place of residence is in the Lakeview Ratepayers boundaries shall be eligible for membership and shall become a member of the Association upon the payment of the annual fee.

5.2 Associate member

a) Any person of the age of 18 years or more whose place of residence is not within the Lakeview Ratepayers boundaries shall be eligible for Associate membership

b) A business owner whose business is within the Lakeview Ratepayers boundaries shall be eligible for Associate membership.

c) Associate members may attend all meetings (AGM, Executive etc.) and have a voice, but no voting rights

d) An Associate membership fee may be determined by the LRA Executive on an annual basis.

Article #6 Fees

- a) The annual fee will be set by resolution of the Board of Directors.
- b) Any member failing to pay the annual fee prior to the AGM shall have his membership suspended. Payment of the annual fee will reinstate membership.

Article #7 Boundaries

The boundaries of Lakeview are:

North: QEW,

South: Lake Ontario,

East: Etobicoke border

West: From the Adamson Estate, North to Enola to CNR tracks and East along Cawthra Road and north on Cawthra to QEW.

Article #8 Executive

- (a) The Executive shall consist of four (4) positions: - President, Vice President, Secretary, and Treasurer which are to be elected at the AGM.
- (b) The President and Secretary will be elected in even years and the Vice President and Treasurer will be elected in odd years.

Article #9 Board of Directors

- (a) A Board of Directors will be elected at the AGM.
- (b) The Board of Directors shall consist of no less than eight (8) and no more than twelve (12) Directors.
- (c) Half of the Directors shall serve a term of two (2) year term and the other half to a one (1) year term.
- (d) Any Officer or Board member absent for three (3) consecutive meetings, without sufficient cause, shall cease to be a Board member.
- (e) Vacancies due to the resignation or removal of Officers or Directors may be filled by appointment of an Association member by the Board of Directors until the following AGM.
- (f) The Board of Directors has the authority to establish positions or committees as may be deemed necessary, for the smooth running of the association.
- (g) All Officers and Directors are honorary positions and no remuneration in any form shall be offered or accepted.

Article #10 Duties of the Officers

(a) President

The President shall chair all meetings of the Association and Board of Directors. The President shall adhere to the objectives of the Association and honour the wishes of the Board of Directors and Association members. The President shall act as spokesperson for the Association within the authority prescribed by policies and positions resolved by the Board of Directors. If the office of the President shall become vacant for any reason, the Board of Directors shall elect from among themselves, a President to serve until the following AGM.

(b) Vice President

A Vice President shall assist the President and will execute the duties of the office of President in the absence or inability of the President to act until the Board of Directors elect a new President.

(c) Secretary

a) Shall give or cause to be given all notices of meetings

b) Shall maintain accurate records of the proceedings of all meetings and ensure that copies of the proceedings are distributed to the members prior to the next meeting

c) Shall be the custodian of all books, records, correspondence, documents, etc. of the LRA except those required by the Treasurer to perform their functions.

d) Shall initiate or reply to correspondence as directed by the Board.

(a) Treasurer

a) Shall keep full and accurate books of account in which shall be recorded all receipt and disbursements of the LRA.

b) Shall maintain an account with a chartered bank in the name of the LRA through which all receipts and disbursements are to pass. All payments shall be made by cheque, signed by two (2) of the designated signing officers, who shall be the President, treasurer and Vice President.

c) Shall prepare a financial statement of receipts and disbursements for presentation at the AGM.

d) Shall prepare and submit an Annual Budget covering the operating costs of the Association by the AGM.

- e) Shall render to the Board at meetings, an accounting of transactions and the financial position of the LRA.
- f) Shall make available all records for auditing purposes.
- g) Past President
- h) The immediate Past President shall assist the Board of Directors in the performance of their duties

Article #11 Meetings of The Board of Directors

1. The LRA Board shall hold monthly meetings. Additional meetings may be called by the President or upon the written request of any three (3) Board members.
2. Notice of meetings shall be given by the Secretary or designate to each Board Member at least seven (7) days before the meeting is to take place.

Article #12 Termination and Replacement of Executive/Board Members

- a) Any Association Board/Executive Member may resign from the LRA by written notice of his resignation to the Secretary who shall advise the LRA at its next meeting.
- b) Any Board/Executive Member who is absent from three (3) consecutive Board meetings, unless he gives just cause, may be removed from the office by resolution passed by at least two-thirds of the votes cast by the LRA Board at a meeting.
- c) If the LRA at a Board meeting shall determine by a two thirds affirmative vote that any member has discontinued the duties and activities which qualified him for membership, his membership shall be terminated.
- d) LRA Executive/Board members may be censured, suspended or expelled for breach of the Constitution or By-Laws of the LRA or for any act, omission or conduct which the LRA Board Members deems prejudicial to the welfare of the LRA by a resolution passed by two-thirds of the votes cast at a Board meeting.
- e) The LRA shall have the power to fill any vacancies which may occur in its number to hold office for the balance of the term.

Article #13 Annual General Meeting

- (a) The Annual General Meeting (AGM) shall be held annually but no later than November.
- (b) The Chair, Nomination Committee will present a slate of members, in good standing, willing to stand for office. Nominations shall also be taken from the floor.

- (c) Any member who is eighteen (18) years or older and resides in Lakeview for at least one (1) year at the time of the nominations shall be eligible to be elected as an Officer or Director.
- (d) Elections will be completed by a show of hands unless a member in good standing requests voting by ballot.
- (e) All members, in good standing, shall be entitled to vote.
- (f) At all meetings every question shall be decided by a majority of votes of the members present in person. In case of a tie, the President shall cast the deciding vote.
- (g) The newly elected Executive shall sign an oath of office immediately following the election but will assume their duties commencing with the first Executive meeting following the AGM.

Article #14 Constitutional Amendments

Amendments to the constitution may be proposed by members in good standing or the Executive and must be submitted in writing to the Secretary thirty (30) days prior to the AGM.

Article #15 Conflict of Interest

Officers and Directors are committed to upholding the public trust and interest for the association. Conflict of Interest, whether actual, possible or perceived, raises concern in regard to ethics, professional standards and codes of conduct.

Officers and Directors shall uphold the public trust and demonstrate integrity in all their dealings with the public. This will be accomplished by ensuring that there is no misuse of power or knowledge acquired through their position, including no gain, profit, self-dealing, improper use of information. The Officers and Directors shall excuse themselves from any duty or transaction where they have, or may appear to have, a conflict of interest that compromises their objectivity and/or a reasonable person could conclude that personal interests are a factor in making a decision. If a conflict arises between the personal interests of an Officer or Director the official duties and responsibilities of that person, the conflict shall be resolved in favour of the later.

Article #16 Quorum

- (a) For the Annual General Meeting a quorum of members for the purpose of conducting business at the AGM shall be ten (10) or more members in good standing exclusive of Officers and Directors of the Association.

- (b) For Executive meetings a quorum shall be two (2) of the four (4) Officers and half of the elected Directors.

Article #17 Finances

The Association shall maintain a bank account with a recognized Canadian financial institution.

Three (3) signing officers are required for the account. The President, Treasurer and Secretary will have signing authority. Two (2) signing officers are required on all cheques/disbursements.

Article #18 Fund Raising

The members will conduct fund raising activities from time to time in order to maintain funds for the day-to-day operation of the association.

Article #19 Dissolution

This Association may be dissolved by a majority vote of the members, in good standing, present at any AGM.

This constitution has been approved at the October 11, 2017 AGM.

Dated: October 11, 2017

President: _____

Secretary: _____